



# Outcomes Star™ Implementation Plan

Organisation
Service
Author



## Implementation Plan – planning and buy-in

**The name of the person managing the implementation of the Outcomes Star for the organisation:**

Name

Role

**Details of the Steering Group for Outcomes Star implementation, if applicable:**

**Details of the Outcomes Star pilot, if applicable:**

Start date

Objectives of the pilot

End date

How the pilot will be evaluated



**Who will use the Outcomes Star:**

Version(s) of the Outcomes Star we will use

Staff who will be trained and licensed to use the Outcomes Star

Total number	Team/roles
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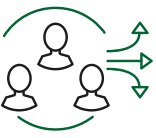
**Key messages for staff about our reasons for using the Outcomes Star:**



### Key messages for service users about our reasons for using the Outcomes Star:

### Other stakeholders to be involved in implementing the Outcomes Star (internal and external):

Stakeholder	Key messages about the Star	How we will communicate those messages
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**Potential risks and dependencies in implementing the Outcomes Star and how we will mitigate them:**

Risks/dependencies

Mitigation



## Implementation Plan – integrating the Star

**Method of using the Star under licence**  
(please tick)

**Name of Star Lead**  
(main administrator for licences and account)

**With Star Online system**

**On paper**

**With an approved third party or in-house IT system**

### **Existing paperwork and processes that will be impacted by the Outcomes Star:**

Assessment tools

Measuring tools

Care/support action plans

Service policies and procedures

Reports and data



## Outcomes Star implementation guidelines for our organisation:

Which service users to complete Stars with

When a first Star will be completed with a new service user

If we will complete Stars with existing service users and if we will use retrospective readings

When we will complete second and other review Stars

How we will use the Star to action plan

What to do if the service user won't engage and complete a Star

When to share a Star with other professionals

What data to enter into IT system/Star Online

What to use for service user ID

How to access Star resources

Who to go to for questions



## Implementation Plan – Star training

**Details of existing skills and expertise that will support our use of the Outcomes Star:**

**How our members of staff will be trained in the Outcomes Star:**

Type of Star training from Triangle Details and dates  
(please tick)

**Open Core Star  
training (1 day)**

**In-house Core Star  
training (1 day)**

**In-house Core Star  
and keyworking skills  
training (2 days)**

**Licensed Star trainer  
route**

**Names and roles of Licensed Trainers:**

Name

Role





## How managers will be trained to use and supervise use of the Outcomes Star:

Details and dates

**Attending Core Star  
training with staff**

**Manager Session  
from Triangle**

**Other**

## How we will train and licence new members of staff to use the Outcomes Star:



**Details of our approach to supporting consistent use of the Outcomes Star over time (including supervision):**



## Implementation Plan – using Star data

**How we will monitor if and how the Outcomes Star is used:**

**How we will use Outcomes Star data:**

Type of report and who the report is for

When we will create it and how



## How we will share, learn and act on Outcomes Star data:

This is a general template, if you find you need more space, feel free to add pages or recreate the headings in your own document with the software of your choosing.

The Outcomes Star is an evidence-based tool for supporting and measuring change in frontline services. More information can be found on the website, [www.outcomesstar.org.uk](http://www.outcomesstar.org.uk). Please refer to the Implementation Guide for information to help you complete this implementation plan for your organisation, or contact Triangle for advice and support on [info@triangleconsulting.co.uk](mailto:info@triangleconsulting.co.uk) or +44 (0)207 272 8765. If you are not based in the UK, please contact the licensed service provider in your country (contact details available on our website).